**Tunette**

*Developed by Angela Breidenstein and Ileana Liberatore in professional partnership between Trinity University’s Master of Arts in Teaching Program & the International School of the Americas in San Antonio, 2017.*

This process is an adaptation of the “Tuning Protocol” which provides presenters with warm and cool feedback on adult or student work with a framing question as well as a “Charette Protocol” which allows a presenter to bring a work in progress to ask for help to move the work forward (suggestions, new ideas, questions).

**Introduction** (2 minutes)
Facilitator briefly introduces the process.

**Presentation** (5-10 minutes)
The presenter has an opportunity to share the work/work in progress.

**Examination of Work** (5 minutes)
Participants look closely at the work. Presenter is silent; participants do this work silently.

**Clarifying Questions** (2 minutes)
Participants have an opportunity to ask clarifying questions in order to get information that may have been omitted in the presentation that they feel would help them to understand the context of the work/work in progress. Clarifying questions are matter of fact.
The facilitator should be sure to limit the questions to those that are clarifying, judging which questions more properly belong in the warm/cool feedback section.

**Reflection** (2-3 minutes)
Participants take a couple of minutes to reflect on what they would like to contribute to the feedback session. Presenter is silent; Participants do this work silently.

**Warm Feedback** (5 minutes)
Participants share feedback with each other while the presenter is silent.
Warm feedback may include comments about how the work present seems to meet desired goals.
Presenter is silent and takes notes.

**Cool Feedback** (5 minutes)
Participants share feedback with each other while the presenter is silent.
Cool feedback may include possible disconnects, gaps, or problems. Presenter is silent and takes notes.

**Suggestion Round** (10 minutes)
Participants use prompts to offer ideas or suggestions for strengthening the work presented. Presenter is silent and takes notes.
Prompts:
1. One thing s/he might consider/try/do…
2. What if s/he…?
3. I wonder…?

**Presenter reports back** (5 minutes)
Presenter may summarize what was gained or may speak to those comments/questions he or she chooses while participants are silent. This is a time for the present to reflect aloud on those ideas or questions that seemed particularly interesting.

**Debrief the process** (2-3 minutes)
Facilitator-led discussion of the tunette experience.